

BACHELOR OF DESIGN IN GRAPHIC DESIGN

ENROLLMENT AGREEMENT

V.18



VANCOUVER CAMPUS CONTACT INFORMATION

2665 Renfrew Street
Vancouver BC, V5M 0A7
Tel: 604.683.9200 | Fax: 604.684.8839 | Email: admissions@lasallecollegevancouver.com

Student ID #

SECTION I – A. STUDENT INFORMATION

<p>Student Last Name _____</p> <p>Student Preferred First Name _____</p> <p>Student Previous Last Name (if applicable) _____</p> <p>Current Address (unit #, street, city, province/state, country) _____</p> <p>Student Permanent Mailing Address (unit #, street, city, province/state, country) (if different from above address) _____</p> <p>Student Telephone Number _____</p> <p>Date of Birth <input type="text"/> <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/></p> <p style="margin-left: 40px;">Year Month Day</p>	<p>Student First Name and Middle Name(s) _____</p> <p>Student Personal Education Number (if applicable) _____</p> <p>Student Previous First Name (if applicable) _____</p> <p>Postal/ZIP Code _____</p> <p>Postal/ZIP Code _____</p> <p>Alternative Telephone Number _____</p> <p>Student Main Email Address _____</p> <p>Student Secondary Email Address _____</p> <p>Gender <input type="checkbox"/> Male <input type="checkbox"/> Female</p>
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B. CITIZENSHIP & LANGUAGE // CONTACT IN CASE OF EMERGENCY // PRIVACY OF PERSONAL INFORMATION

Citizenship & Language

Are you a Canadian Citizen? Yes No

If No, are you a Permanent Resident? Yes No

If No, what is your country of citizenship? _____

I require a study permit (SSP) to attend LCV Yes No

First Language _____

Contact in Case of Emergency

Name _____

Relationship _____

Address _____

Phone _____ Alternate Phone _____

Email _____

Specifications (if any) _____

Privacy of Personal Information

Under the *Personal Information Protection Act*, you are entitled to access your student file.

The student's personal information collected by the institution will only be used for the purpose for which it was originally collected or for a use consistent with that purpose, unless the student expressly consents otherwise.

I wish to give the following individual(s) permission to receive information regarding my tuition, attendance, grades, and other school-related matters:

Name(s) _____

Relationship(s) _____

Address _____

Phone _____

C. EDUCATION BACKGROUND // SCHOOLS ATTENDED

Education Background

Date of High School Graduation _____ Month _____ Year _____

Name of High School _____ High School Address _____

Personal Education Number (if available) _____

City _____ Province _____

Postal Code _____ Country _____

College, University, or other Post-Secondary Schools Attended

School _____	Date Attended _____
School _____	Date Attended _____
School _____	Date Attended _____

Are you applying for transfer of credits to LaSalle College Vancouver? Yes No

SECTION II – A. PROGRAM: BACHELOR OF DESIGN IN GRAPHIC DESIGN

Start Date (Check one)

- Apr 02, 2018 SP18 Apr 08, 2019 SP19 On-ground
- Jul 02, 2018 SU18 Jul 08, 2019 SU19
- Oct 01, 2018 FA18 Oct 7, 2019 FA19 Online # of Quarters online before attending on-ground _____
- Jan 07, 2019 W119 Other: _____

Expected End Date (Check one)

- Jun 17, 2018 Jun 23, 2019 Mar 22, 2020 Dec 20, 2020 If starting online, date you will be continuing on-ground _____
- Sept 16, 2018 Sept 22, 2019 Jun 21, 2020 Mar 21, 2021 Month Year
- Dec 23, 2018 Dec 22, 2019 Sept 20, 2020 Jun 20, 2021
- Mar 24, 2019 Other: _____

Note: These dates do not always reflect the first day of class.

The program comprises twelve 11-week quarters, 132 academic weeks, 194 credits, and 2640+ hours.

Tuition is:

\$425/credit, \$6375/quarter for domestic students

\$550/credit, \$8250/quarter for international students

A student quarterly fee of \$215** for Domestic students and \$215** for International students applies.

An insurance fee of \$195/quarter for International students applies.

The Enrollment Agreement includes tuition for one year of study. Multi-year programs require more than one Enrollment Agreement. Each Enrollment Agreement will encompass no more than 12 months of study. Students are registered in advance of each quarter of study for a full-time course load of at least 15 credits unless otherwise specified in their financial plan.

The total tuition for the programs, without subtracting tuition credit for scholarships, grants, transfer of credits, or other credits is currently \$76,500 for domestic students and \$99,000 for international students. Tuition rates are subject to change. The per-credit-hour rate is subject to an increase at least once per calendar year which will increase the total amount for the program. The adjustment to the per-credit-hour rate may occur before the student begins classes and the student's program will be calculated using the new rate. Any changes to tuition and fees will be published to students.

All tuition is due 30 days prior to the start of the term, unless otherwise specified. All amounts on the Enrollment Agreement are in Canadian dollars. Payments must be made in Canadian dollars. All international students are required to pay 50% or \$3000, whichever is less, of their first quarter tuition when this contract is signed.

Please refer to Appendix A for Program Outline, Appendix B for Program Cost Sheet, and Appendix C for books, supply details and costs.

**Student Quarterly Fee includes: student activity fee, archiving fee, career services, counseling resources and referrals, learning resources, technology, lab maintenance, housing assistance, student clubs, festivals, competitions, part-time employment assistance, portfolio shows, alumni services, and other related services and activities. For students in culinary programs, this fee also includes food and dining lab charges. Services, activities and resources are subject to change without notice and some activities may have additional charges. Student quarterly fees are non-refundable as of the first day of the quarter. Culinary students registered in six (6) credits or less will receive a reduction of \$300 to the quarterly fee. Students who are only registered in online courses are not required to pay the quarterly fee. The insurance fee is waived if the student provides a proof of insurance within the first three weeks (before Sunday) of a quarter. The quarterly fee also include a \$25 donation to the LCI Education Foundation. The student can opt out of this donation.

SECTION III – A. The Admission Process

LaSalle College Vancouver Admissions Requirements

Individuals seeking admission to a full-time program at LaSalle College Vancouver are required to complete and submit the following:

1. Admissions Interview (in person or over the phone) with an Admissions officer. The purpose of the interview is to:
 - Explore the prospective student's background and interests as they relate to the programs offered at LaSalle College Vancouver;
 - Assist prospective students in identifying the appropriate area of study consistent with their previous education, background, and stated or demonstrated interest in our program offerings;
 - Provide information related to curriculum offerings and support services available at LaSalle College Vancouver. The admission interview is designed to assist in assessing whether the prospective student possesses an ability to benefit from the programs they are considering at LaSalle College Vancouver, that they are currently able to handle college-level coursework, and that they have a reasonable capability of successfully completing the appropriate program of study.
2. Academic status: The applicant must either have successfully completed secondary school or qualify as a mature student of not less than 19 years of age as of the start date of the program (please see the section, "Mature Students" in the Academic Calendar) Applicants are required to submit official proof of secondary school graduation or equivalent (please see the section "Proof of Secondary School Graduation" in the Academic Calendar for descriptions of acceptable forms of documentation for proof of graduation.) The applicant must accurately represent their education, age, and other required information to determine that they meet the admissions criteria for LaSalle College Vancouver programs.
3. Contract: An Enrollment Agreement must be completed and signed by the applicant, as well as their parent or guardian if the applicant is a minor (less than 19 years old).
4. Essay: Prospective students must independently conceive and write an essay of at least 250 words describing the applicant's career goals and how LaSalle College Vancouver can help the applicant achieve those goals.
5. Fees: A \$50 Application Fee and a \$100 Assessment Fee. LaSalle College Vancouver may elect to waive these fees under special circumstances. The Application and Assessment Fees will be refunded only if the applicant is not accepted.
6. Test scores for degree programs: For the purposes of placement in LaSalle College Vancouver's university-level general education courses, all degree-seeking applicants are required to submit academic grades and/or test scores, or take a placement test. Applicants who are unable to provide test scores prior to the start date of their program and/or do not pass the placement test are required to enroll in the appropriate developmental course(s) offered by LaSalle College Vancouver. (Please see the section "Academic Placement" in the Academic Calendar for a complete description). Approved transfer credit may be accepted in place of test scores.
7. English Proficiency: The language of instruction at LaSalle College Vancouver is English. All applicants to academic programs must demonstrate competency in the English language as described in the English Language Proficiency Policy.
8. Applicants to the Graphic Design diploma program must submit a portfolio and have it deemed acceptable by the Admissions Committee before admission can be granted.
9. Math Placement for Game Programming: Applicants to the Bachelor of Science in Game Programming degree and Visual & Game

Programming diploma programs must meet minimum proficiency requirements in Mathematics. Please see the section “Academic Placement” in the Academic Calendar for details.

10. LaSalle College Vancouver reserves the right to request any additional information necessary to evaluate an applicant’s potential for academic success.

Each applicant’s academic transcript, completed essay, and any other submitted documents will be evaluated by the Admissions Committee. The Committee determines the compatibility of the applicant with the programs at LaSalle College Vancouver and ultimately makes the final decision regarding acceptance to LaSalle College Vancouver.

Proof of Secondary School Graduation

Prospective students who wish to attend LaSalle College Vancouver and do not qualify as a mature student must have successfully completed the requirements for secondary school graduation or equivalent, such as the General Education Development (GED) certificate, as set by the recognized legal authority in the jurisdiction where secondary school was completed. In the absence of such legal authority, LaSalle College Vancouver reserves the right to examine academic credentials on a case by case basis. For students in British Columbia, a high school completion certificate is not considered to be equivalent to graduation. Applicants must provide documentation in the form of official school transcripts sent directly from the institution to LaSalle College Vancouver that clearly indicate that the requirements for graduation have been met and the date of graduation. Documentation from outside of Canada will be evaluated by LaSalle College Vancouver prior to acceptance. For countries where it may not be possible to have official documentation sent directly from the institution, applicants should consult with their Admissions representative to determine what forms of documentation are acceptable. In some cases, evaluation by a credential evaluation agency may be required. An applicant who holds a post secondary certificate or diploma, associate’s degree or higher may submit proof of that credential as evidence of satisfying the secondary school graduation requirement. Secondary school applicants who have not yet graduated should submit a partial transcript that indicates their expected graduation date in order to be evaluated for early conditional acceptance. Applicants who are unable to provide official documentation of having completed secondary school or equivalent may, with the discretion of the Senior Director of Admissions and President, submit an attestation of secondary school completion.

English for Academic Purposes

Prospective students who meet all the entrance requirements for a LaSalle College Vancouver academic program but do not meet the required minimum English Language Proficiency scores may satisfy the English Language Proficiency requirement by successfully completing the English for Academic Purposes course. To qualify for the course, diploma candidates must have scored at least 4.5 on the IELTS or 61 on the TOEFL (or equivalent) and degree candidates must have scored at least 5.5 on the IELTS or 75 on TOEFL (or equivalent). Students must pass the English for Academic Purposes course with a grade of “C”, or 68 percent, in order to continue into their program of study. If a student cannot pass the English for Academic Purposes course after three attempts, the student will be dismissed from the Institute and their enrollment will be terminated.

Conversion Fee (The International Culinary School at LaSalle College Vancouver):

Students enrolled in applicable culinary Diploma programs who wish to convert successfully completed Diploma program components into one or more applicable Certificate programs or convert Certificate programs into an applicable Diploma program may apply to the Registrar to do so. A credential conversion fee of \$250 will be charged per request.

Degree Information

These programs are offered under the written consent of the Minister of Advanced Education having undergone a quality assessment process and been found to meet the criteria established by the minister. Nevertheless, prospective students are responsible for satisfying themselves that the program and the degree will be appropriate to their needs (for example, acceptable to potential employers, professional licensing bodies, or other educational institutions). Degree programs do not require approval under the Private Training Act and students may not file claims against the Student Training Completion Fund with respect to these programs.

B. Licensing, Accreditation, Membership

All private institutions that provide career training programs to students of more than 40 hours in duration and over \$1000/tuition must be registered under the Private Training Institutions Act. The Private Training Institutions Branch (PTIB) is responsible for establishing basic education standards and providing consumer protection for students enrolled with a registered career training institution, and for standards of quality for accredited career training institutions. A list of registered / accredited institutions can be found on PTIB’s website. LaSalle College Vancouver’s Agency registration number is 45. PTIB also manages the Student Training Completion Fund which provides tuition refund protection to students in the event a registered institution ceases to operate, or if a student is found to have been misled by an institution.

For further information about PTIB and the services it provides, students may contact PTIB at: #203-1155 West Pender St, Vancouver, BC V6E 2P4
Voice: 604-569-0033 Fax: 778-945-0606 Website: <http://www.privatetraininginstitutions.gov.bc.ca> Email: PTI@gov.bc.ca

C. Program and Schedule Changes

LaSalle College Vancouver programs are regularly under review as part of its continuous improvement framework. These reviews may result in changes and revisions to curricula, program content and scheduling. Program changes are published in the Academic Calendar and are effective as of the publication date.

D. Tuition Refund Policy

Refunds will be made within thirty (30) calendar days after the applicant’s/student’s written withdrawal request or within thirty (30) calendar days after written notice of dismissal is issued by the Institution. All students will be subject to the institutional refund policy.

Institutional Refund Policy

Refund entitlement is calculated on the total fees due under the contract, less the applicable non-refundable Application and Assessment Fees. Where total fees have not yet been collected, the school is not responsible for refunding more than has been collected to date and a student may be required to pay for amounts due under the contract.

1. Refunds prior to the start date of the enrolment contract (program start date)

- a. If written notice of withdrawal is received by LaSalle College Vancouver later than seven (7) days from the date the contract is signed, and before the start date defined on the contract, the student will receive a full refund of tuition paid.
- b. If the contract is signed less than 7 days from the start date defined on the contract, and written notice is received prior to the start date defined on the contract, the student will receive a full refund of the tuition paid.
- c. If a student does not meet the program admission requirements, and did not misrepresent their qualifications for admission during the admissions process, the student will receive a full refund of the tuition paid. If a student does not meet program admission requirements, but has been found to have misrepresented their qualifications for admission, the relevant provisions of the refund policy shall apply.
- d. If a student does not attend the first 30% of the hours of instruction as defined on the contract, the institution will refund 50% of the tuition paid.

2. When written notice is received after 7 days from the contract effective date, and before the start date as defined on the contract (program start date):

- a. If the written withdrawal notice is received by the institution at least 30 days before the start date defined on the contract, the institution will retain 10% of the tuition due under the contract, or \$1000 whichever is lower.
 - b. If written notice is received less than 30 days prior to the start date, the institution will retain 20% of the tuition due under the contract, or \$1300, whichever is lower.
3. Refunds for written notices received after the start of the program
- a. If written notice of withdrawal is received by the school or a student is dismissed by the school within ten percent (10%) of the quarter or session of study's duration, the school will retain thirty percent (30%) of the total tuition due under the contract for that quarter or session of study.
 - b. Subject to subsection (2)(a), if written notice of withdrawal is received by the school or a student is dismissed by the school after ten percent (10%) and up to and including 30% of the quarter or session of study's duration, the school will retain fifty percent (50%) of the total tuition due under the contract for that quarter or session of study.
 - c. If a student provides written notice of withdrawal or is dismissed after thirty percent (30%) of the quarter or session of study's duration, the school will retain one hundred percent (100%) of the tuition due under the contract for the quarter or session of study.
 - d. If a student provides written notice of withdrawal or is dismissed after thirty percent (30%) of the quarter or session of study's duration, the school will retain one hundred percent (100%) of the tuition due under the contract for the quarter or session of study.
 - e. In addition to the tuition fee refund prescribed within this section, the student will receive a refund of the starting kit fees paid provided that the kit has not been received by the student or the kit is returned to the school unopened and within twenty (20) days of the student's last day of attendance.
4. Other Refund Policy Requirements:
- a. Where the school provides technical equipment to a student, without cost to the student, and the student withdraws or is dismissed, the school may charge the student for the equipment or use of the equipment on a cost recovery basis, unless the student returns the equipment unopened or as issued within fourteen (14) calendar days.
 - b. Where the delivery of the program of study is through home study or distance education, refunds must be based on the percent of the program of study completed at the rates specified by the Private Training Act Policy Manual.
 - c. Where a student's tuition has been paid in part or in whole by a recognized student aid program, the school may be required to refund the funding party before any refund is payable to the student.
 - d. In the event of a fully documented circumstance that prevents the student from completing the program, the student may appeal for an exception to this refund policy to the school Appeals Committee.
 - e. A separate lease agreement and refund policy exists for students who lease housing accommodations arranged by the school. The school reserves the right to apply any student payment received, or any refund due to a student, to any student financial liability.
 - f. The calculation of refunds is based upon the date of the written notice of withdrawal sent by the student, or the date of the written notice of dismissal issued by the Institution.
 - g. International students enrolled in a full-time academic program cancelling their enrolment prior to the start date as defined on the contract will be subject to a \$3000 cancellation fee, unless the student provides an official letter of rejection of their study permit from Citizenship and Immigration Canada.

E. Disclosure and Notices

1. Completion of a LaSalle College Vancouver program does not guarantee employment or any particular level of compensation. Actual employment will be dependent upon overall student background and quality of the application, presentation, initiative, and available employment opportunities at the time.
2. A copy of the Enrollment Agreement shall be provided to the student at the time the student signs the Agreement.
3. Please be advised that under section 61 of the Private Training Act, the Registrar is authorized to collect, use and disclose personal information in accordance with the Registrar's regulatory duties under that Act. Accordingly, this institution is authorized to disclose your personal information to the Registrar for regulatory purposes. For more information about this collection and use of this information, visit the Agency's website at <http://www.privatetraininginstitutions.gov.bc.ca>.
4. Financial assistance may be available to qualifying students through either public or private student assistance sources. LaSalle College Vancouver makes no representations whatsoever about the eligibility of the student for student aid. In the event student assistance is provided to a student, the student recognizes he/she is solely responsible, (not the Government of Canada, the Provincial Assistance Program, or LaSalle College Vancouver) to ensure repayment of the loan is in accordance with the terms of her/his loan/student assistance agreements.
5. While LaSalle College Vancouver is not responsible for changes in StudentAid BC policies, it is helpful for students to be aware that as of the date of the printing of this agreement, StudentAid BC requires that all students on full-time student assistance maintain a minimum course load of 60% of a full course load of the program for the duration of their study period. In the case of students with a documented disability, the requirement, subject to the approval of StudentAid BC, is to maintain a course load of not less than 40% of a full program course load for the duration of their study period. Students who fail to maintain a full-time course load as defined by StudentAid BC are deemed to be withdrawn for the purposes of StudentAid BC eligibility for full-time student assistance. In addition, students are required to maintain good attendance in order to remain in good standing with StudentAid BC and LaSalle College Vancouver's attendance policy. LaSalle College Vancouver reports to StudentAid BC all students on StudentAid BC and who have been withdrawn or dismissed for any reason. Subject to StudentAid BC policy in effect at the time of the withdrawal, students who are deemed withdrawn/dissmised may be required to refund StudentAid BC, including the possibility of pro-rating of student assistance up to the date of the withdrawal/dissmision. Changes in course loads may have serious student assistance implications to the student. Students must consult LaSalle College Vancouver financial planner before the student changes the course load originally planned when they entered into this Enrollment Agreement.
6. Certificate Programming is non-CPD programming with career training outcomes, and generally of a more limited scope than Diploma programs. Certificate programs do have occupational outcomes, but do not access LaSalle College Vancouver Career Services as part of their program.
7. LaSalle College Vancouver complies with applicable privacy laws. LaSalle College Vancouver collects, uses, and retains individual student information for use including assessing student applications, student aid, student accounts, maintaining student academic records, placement tracking, program reviews, and to meet regulatory requirements. LaSalle College Vancouver may use certain student information to communicate with students including to provide students, applicants or graduates with information about LaSalle College Vancouver activities or additional program opportunities at LaSalle College Vancouver or its affiliates. Students may request removal from the LaSalle College Vancouver mailing list(s) by writing the Senior Director of Admissions or the Registrar.
8. Language of Instruction and Method of Delivery: The language of instruction at LaSalle College Vancouver is English. All applicants, regardless of immigrant or nonimmigrant status, must demonstrate proficiency in the English language prior to admittance. Please refer to the current Academic Calendar for English proficiency requirements.

9. Student Work Ownership: Students retain ownership to all works created in the course of their education with specific exceptions listed in the Intellectual Property Policy. The student grants LaSalle College Vancouver permanent, non-exclusive, worldwide, royalty free right and license to make educational use of such work and Intellectual Property, including the right to use, reproduce, distribute, display, perform and modify (i.e. create derivative works) such work and Intellectual Property in all forms and media now known or hereafter existing in connection with its curriculum, courses of instruction and educational programs, and any related accreditation, regulatory or promotional use of LaSalle College Vancouver.
10. The student grants permission and gives consent to LaSalle College Vancouver and its agents to contact the student through mail, e-mail, telephone, text-messaging, electronic messaging, social media and, or including any other modality regarding the student's education.

F. Extended Dispute Limitation and Arbitration

You, the student, and LaSalle College Vancouver agree that any dispute or claim between you and LaSalle College Vancouver (or any company affiliated with LaSalle College Vancouver, or any of its officers, directors, trustees, employees or agents) arising out of or relating to this Enrollment Agreement or, absent of such Agreement, your enrollment or attendance at LaSalle College Vancouver, whether such dispute arises before, during, or after your attendance and whether the dispute is based on contract, tort, statute, or otherwise, shall be, at your or LaSalle College Vancouver's election, submitted to and resolved by individual binding arbitration pursuant to the terms described herein. You further agree that you may only pursue arbitration after exhausting informal efforts and the internal dispute resolution processes including those set out in the LaSalle College Vancouver Student Handbook. Nothing in this Agreement prevents the student and LaSalle College Vancouver by mutual agreement, proceeding with mediation or other alternative dispute resolution process on agreed terms.

The arbitration shall follow the standards and rules of procedure as set out in the British Columbia Commercial Arbitration Act. If LaSalle College Vancouver intends to initiate arbitration, it will notify you in writing by regular mail at your latest address on file with LaSalle College Vancouver, and you will have 20 days from the date of the letter to select one of these organizations as the administrator. If you fail to select an administrator within that 20-day period, LaSalle College Vancouver will select one. LaSalle College Vancouver agrees that it will not elect to arbitrate any individual claim of less than the relevant jurisdictional threshold that you bring in small claims court. If that claim is transferred or appealed to a different court, however, or if your claim exceeds the relevant jurisdictional threshold, LaSalle College Vancouver reserves the right to elect arbitration and, if it does so, you agree that the matter will be resolved by binding arbitration pursuant to the terms of this Section.

If either you or LaSalle College Vancouver chooses arbitration, or instead agree to a third party mediation on agreed terms, neither party will have the right to a jury trial, to engage in discovery, except as provided in the applicable arbitration rules, or otherwise to litigate the dispute or claim in any court (other than in small claims or similar court, as set forth in the preceding paragraph, or in an action to enforce the arbitrator's award). Further, you will not have the right to participate as a representative or member of any class of claimants pertaining to any claim subject to arbitration.

The arbitrator's decision will be final and binding. Other rights that you or LaSalle College Vancouver would have in court also may not be available in arbitration. Any claim of any liability or loss whatsoever on behalf of the student in every circumstance is limited to an amount no greater than the total amount of tuition paid by the student to LaSalle College Vancouver and that would be refundable under the tuition refund policy and no other loss of any kind whatsoever. The arbitrator shall have no authority to arbitrate claims on a class action basis, and claims brought by or against you may not be joined or consolidated with claims brought by or against any other person. Any arbitration hearing shall take place in the city of Vancouver.

LaSalle College Vancouver will pay the filing fees charged by the arbitration administrator. Each party will bear the expense of its own legal counsel, experts, and witnesses, regardless of which party prevails, unless applicable law or this Agreement gives a right to recover any of those fees from the other party. If the arbitrator determines that any claim or defense is frivolous or wrongfully intended to oppress the party, the arbitrator may award sanctions in the form of fees and expenses reasonably incurred by the other party (including arbitration administration fees, arbitrators' fees, and legal counsel, expert and witness fees), to the extent such fees and expenses could be imposed by the British Columbia Commercial Arbitration Act and consistent with the civil procedures rules of the Province of British Columbia as applicable. This arbitration provision shall survive the termination of your relationship with LaSalle College Vancouver.

G. Important Information

Before you begin studies at a PTIB-registered institution you must sign a student enrollment contract. The institution is required to provide you with a signed copy of your enrollment contract and to maintain a copy in your student file. Under the Personal Information Protection Act, you are entitled to access your student file. Further information about storage and access to your student file is contained in the institution's Privacy Policy.

H. Required Information

PTIB registered institutions must provide you with written copies of Dispute Resolution / Grade Appeal Policy, Dismissal Policy, Admissions Policy, Privacy Policy, Attendance Policy, and Tuition Refund Policy, plus a copy of the Program Outline for the program you are taking. This information is contained in the LaSalle College Vancouver Academic Calendar and Student Handbook.

STUDENT AND INSTITUTION DECLARATION

I declare that:

I have read, understood, and agree to the terms and conditions of this enrollment contract, received a signed copy of this contract, have represented to the Institution that I meet all the admission requirements for this program of study, and I agree to LaSalle College Vancouver's policies, procedures and conditions as outlined in this Enrollment Agreement and LaSalle College Vancouver Academic Calendar and Student Handbook. The Academic Calendar and Student Handbook can be found on LaSalle College Vancouver website at <http://www.lasallecollegevancouver.com>. I consent to the sharing, in accordance with applicable Provincial privacy legislation, of my enrolment and reporting information between LaSalle College Vancouver and Immigration, Refugees and Citizenship Canada, as necessary, for the purposes of the International Student Program.

The duration of this contract shall be the lesser of 12 months or four consecutive academic quarters as identified in Section II - Start Date.

The information provided is true and accurate and I am 19 years of age or older. If under age of 19, a parent or legal guardian must also sign this contract.

Student Signature

Date Signed

Signature of Parent or Legal Guardian

Date Signed

The Institution agrees to deliver the program according to the terms of this contract.

Printed Name of the Institution Representative

Position Title

Signature of Institution Representative

Date Signed

ATTACHMENTS**APPENDIX A: PROGRAM OUTLINE****APPENDIX B: PROGRAM COSTS****APPENDIX C: BOOKS, MATERIALS AND SUPPLIES**

APPENDIX A: PROGRAM OUTLINE

Bachelor of Design in Graphic Design

LaSalle College Vancouver's Bachelor of Design in Graphic Design degree program focuses on the increasingly vital relationship between design and sustainable principles. As environmental demands escalate and take a central focus in educational and political discourse, there is a growing need for designers who can provide solutions while creating sustainable, eco-conscious designs. This academic program aims to produce designers who combine technical aptitude, critical thinking skills and ethical awareness. Program graduates will possess knowledge of design and sustainable fundamentals, as well as an understanding of core values, emerging trends and discipline challenges. They will demonstrate professional excellence in the application of environmentally conscious principles to any design project or milieu.

Career Occupation: Upon graduation, Graphic Design graduates will have acquired the training and developed the portfolio necessary to interview for entry-level positions in advertising agencies, design studios, publishing houses, web development companies, corporate communications departments, and television studios. Entry level positions include production coordinator, graphic designer, layout artist, computer artist, and junior designer. With additional professional experience, there is room for career growth to art director, creative director, studio manager, or production manager.

Learning Objectives:

1. Design – Graduates demonstrate versatile aesthetic layout and design solutions, including effective usage of space, line, color, shape, texture, form, balance and value; typographic and photographic hierarchy structures.
2. Conceptual – Graduates demonstrate conceptual thinking through work that reflects historical and contemporary trends, answering design problems with creative visual and writing elements.
3. Communication – Graduates demonstrate the interdependence of content and visual expression; evaluate and critique their design concept; articulate the vision behind their creative work, and defend their creative solutions.
4. Professional Presentation – Graduates articulate their design direction by communicating mastery of graphic and web design, problem solving, ethics and industry standards in visual presentations. Graduates will demonstrate the ability to conceptualize, plan, execute, and deliver quality visual effects and motion graphics projects.
5. Technical – Graduates demonstrate and apply competencies in industry-specific computer software. These include preparation and presentation of work, technical aspects of prepress, output, and quality reproduction as well as web design.
6. Written Communication – Graduates will demonstrate effective written communication by providing their audience sufficient information on a topic that is organized and that employs the generally accepted conventions of English usage
7. Oral Communication – Graduates will demonstrate effective oral communication by providing their audience sufficient information on a topic that is organized and that employs the generally accepted conventions of English usage
8. Arts and Humanities – Graduates will demonstrate the ability to interpret and analyze artistic work, historical events, or philosophical thought and describe the relevance of the work to themselves, society, and cultures
9. Behavioral/Social Sciences – Graduates will analyze the nature, diversity, and impact of social, political, psychological, and/or economic thought on the individual, institutions, and cultures
10. Math/Natural Sciences – Graduates will demonstrate critical thinking and problem-solving skills using mathematical and/or scientific reasoning to solve problems
11. Information Fluency – Graduates will demonstrate responsible use of information by discerning authority, by evaluating the relevance of information to their purpose, and by appropriately documenting sources

Method(s) of Evaluation: Methods of evaluation are directly related to the learning objectives/outcomes and content of each course. Evaluation methods may include, but are not limited to, projects, essays, labs, class participation, seminar presentations, workbooks, portfolios, tests, critiques, and examinations.

Completion Requirements: In order to earn a Bachelor of Design in Graphic Design, students must successfully complete 180 quarter credit hours with a cumulative grade point average of 2.0 or higher. Students must also receive a passing grade or credits for all required course work, meet portfolio requirements, and satisfy all financial obligations with LaSalle College Vancouver.

APPENDIX B: PROGRAM COST SHEET

Program Costs*

Bachelor of Design in Graphic Design

	Domestic	International
Total Program Tuition	\$76,500.00	\$99,000.00
Application Fee	\$50.00	\$50.00
Assessment Fee	\$100.00	\$100.00
Quarterly Fee	\$2,580.00	\$2,580.00
Kit Fee	\$195.00	\$195.00
Books and Course Materials	\$1,793.68	\$1,793.68
Insurance Fee	\$0	\$2,145.00
Total Program Costs	\$81,218.68	\$106,058.68

Costs Breakdown

Tuition	\$425 per credit**	\$550 per credit**
Quarterly Fee	\$215 per quarter	\$215 per quarter
Insurance Fee	\$0	\$195 per quarter***

Year One Detail

(based on 15 credits per quarter)

Tuition	\$25,500.00	\$33,000.00
Application Fee	\$50.00	\$50.00
Assessment Fee	\$100.00	\$100.00
Quarterly Fee	\$860.00	\$860.00
Kit Fee	\$195.00	\$195.00
Books and Course Materials	\$746.90	\$746.90
Insurance Fee	\$0	\$780.00
Total Year One Costs	\$27,451.90	\$35,731.90

Year Two Detail

(based on 15 credits per quarter)

Tuition	\$25,500.00	\$33,000.00
Application Fee	\$0	\$0
Assessment Fee	\$0	\$0
Quarterly Fee	\$860.00	\$860.00
Kit Fee	\$0	\$0
Books and Course Materials	\$700.38	\$700.38
Insurance Fee	\$0	\$780.00
Total Year Two Costs	\$27,060.38	\$35,340.38

Year Three Detail

(based on 15 credits per quarter)

Tuition	\$25,500.00	\$33,000.00
Application Fee	\$0	\$0
Assessment Fee	\$0	\$0
Quarterly Fee	\$860.00	\$860.00
Kit Fee	\$0	\$0
Books and Course Materials	\$346.40	\$346.40
Insurance Fee	\$0	\$780.00
Total Year Three Costs	\$27,706.40	\$34,986.40

*Program Costs subject to change

**The per-credit-hour rate is subject to an increase at least once per calendar year which will increase the total amount for the program. The adjustment to the per-credit-hour rate may occur before the student begins classes and the student's program will be calculated using the new rate. Any changes to tuition and fees will be published to students.

*** The insurance fee is waived if the student provides a proof of insurance within the first three weeks (before Sunday) of a quarter.

**APPENDIX C: BOOKS, MATERIALS AND SUPPLIES
BACHELOR OF DESIGN IN GRAPHIC DESIGN**

For Information Purposes Only
All Information and Costs Subject to Change

Quarter 1
CC110
 Perspective \$9.95
CC115
 Contemporary Color: Theory and Use* \$50.00

Quarter 2
GD101
 Design for Environmental Sustainability ...\$136.95
GD120
 1,000 Icons, Symbols, and Pictograms: Visual
 Communications for Every Language* \$50.00
GD130
 Visual Quickstart Guide: Illustrator CS5*.....
 \$50.00
GD131
 Thinking with Type* \$50.00
CC133
 Visual Quickstart for Photoshop CS5* \$50.00

Quarter 3
GD121
 Hot-wiring Your Creative Process * \$50.00
GD140
 InDesign CS5: Visual Quickstart Guide*... \$50.00
GD131
 Thinking with Type* From Q2
GD134
 Visual Quickstart for Photoshop CS5* \$50.00

Quarter 4
GE204
 Gardner's Art through the Ages:The Western
 Perspective Volume I* \$50.00
GD231
 Designing Brand Identity: An Essential Guide for
 the Whole Branding Team*..... \$50.00
GD240
 InDesign CS5: Visual Quickstart Guide*... \$50.00
GD221
 A Guide to Graphic Print Production* \$50.00

Quarter 5
GE214
 Essentials of Sociology: A Down-to-Earth
 Approach, James M. Henslin, Allyn and Bacon* ..
 \$50.00
GE206
 History of Graphic Design*..... \$50.00
GD233
 Lettering & Type: Creating Letters and Designing
 Typefaces* \$50.00

Quarter 6
GD222
 A Guide to Graphic Print Production \$99.99
GE224
 Heritage of World Civilizations, The: Combined
 Volume. Albert M. Craig, et. al., Pearson*
 \$50.00

Quarter 7
GE314
 Psychology in Everyday Life. David G. Myers.
 Worth*..... \$50.00
GE324
 Cultural Theory and Popular Culture, John Storey,
 University of Georgia Press \$76.40 (Paper)
or \$53.56 (Kindle)

Quarter 8
AD110
 Rapid Viz: A New Method for Rapid Visualization
 of Ideas.....\$23.99
WDIM140
 Flash Professional CS5 for Windows and
 Macintosh: Visual QuickStart Guide* \$50.00
GE334
 Thinking Critically about Ethical Issues, Vincent
 Ryan Ruggiero, McGraw-Hill..... \$50.00
GE124
 Think Critically, Peter Facione, Prentice Hall/
 Pearson* \$50.00

Quarter 9
GD350
 Copywriting for Electronic Media \$109.95
GE244
 Politics, Power, and the Common Good: An
 Introduction to Political Science\$116.60 (Paper)
 \$94.44 (Kindle)

Quarter 11
GE103
 Presentations in Everyday Life (3rd Edition)
 Engleberg, I.N. & Daly, J.A. Allyn &
 Bacon/Pearson * \$50.00
GD401
 Educational Research.....\$169.85

..... **Total: \$1793.68†**
 († based on paper and e-books prices only)

Starting Kit.....\$195.00

Kit Waived (S/DOA Only)_____