



# HIGH SCHOOL APPLICATION FORM



## Application Checklist

### INTERNATIONAL STUDENTS

	1. Application Form completed
	2. Application Fee of \$150
	3. Copy of Passport
	4. Previous Two (2) Years Education Transcript in English, attached
	5. Medical Insurance (please check one): <input type="checkbox"/> BC Medical Services Plan <input type="checkbox"/> Private Insurance
	6. Notarized Custodian Declaration Form attached

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**LaSalle College**  
Vancouver

## INTAKES

SEPTEMBER

JANUARY

APRIL

## YEAR ROUND SYSTEM

SYSTEM	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT
<b>LCV HS (Trimester)</b>	Trimester 1: 4 Courses			Trimester 2: 4 Courses			Trimester 3: 4 Courses			Summer Session: Up to 2 Courses			
<b>Public (Linear)</b>	8 Courses												
<b>Public (Semester)</b>	4 Courses				4 Courses								

= School Break

Public (Linear & Semester) has a 2-week Spring Break and 2-month Summer Break.  
LaSalle College Vancouver High School has 1-week Quarter Breaks except for Winter, where it is 2-week break.

## SAMPLE YEAR INDIVIDUAL EDUCATION PLAN 2020-2021

Built with student input and educational needs.

Trimester 1: Sept 21 - Dec 18	Trimester 2: Jan 4 - Mar 31	Trimester 3: Apr 5 - Jun 30	Summer Session
English 10	Math 10	English 11	TBD*
Science 10	Socials 10	Elective: Drama 10	
Career Life Education	Physical Education 10	Socials 11	
Elective: Jewellery Design 11	Elective: Photography 12	Precalculus 11	

\*Summer session courses are to be determined on a case-by-case basis. Course-load will consist of a maximum of 2 courses.

FEES*	LOCAL	INTERNATIONAL
Application Fee (non refundable)	\$150	\$150
Quarterly Fee	\$215	\$215
School Uniform Fee	\$700	\$700
TUITION FEE		
One course	\$1800	\$2200
1 Quarter (4 courses)	\$7200	\$8800
OTHER FEES (IF APPLICABLE)		
Medical Insurance (per term)	\$195	\$195

\*Tuition and fees are subject to change.

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## TUITION REFUND POLICY

A student is considered to have entered into a contract with LaSalle College Vancouver High School when the student's application is submitted to the Principal. To be considered for a refund, a student must submit a written notice of withdrawal to the Principal of the High School.

Any request for refund must be made by submitting the 'Tuition Refund Request Form' and supporting documents such as a study permit rejection letter from IRCC (Immigration, Refugee and Citizenship Canada).

The application fee is NON-REFUNDABLE.

**FULL FEE REFUND:** A full refund (excluding application fee) will be issued if the student's study permit is rejected by IRCC. If a study permit application is rejected by the Canadian Immigration Authorities. A student must present the original rejection letter from IRCC with the 'Tuition Refund Request Form' to the school to process the request.

Students must request the refund within 60 days of the date that the Official Visa Rejection letter was issued.

Official documentation of the visa refusal must be provided to LaSalle College Vancouver High School.

**50% FEE REFUND:** A student who withdraws from the program before the first day of school is eligible for a 50% tuition refund.

**30% FEE REFUND:** A student who withdraws from the program within 7 calendar days following the first day of school is eligible for a 30% tuition refund.

### NO REFUND:

- If the LCV High School issued Letter of Acceptance is successfully used to obtain a Study Permit, but the student does not attend LCV High School.
- If a student withdraws after 7 calendar days from the first day of classes.
- If a student is expelled from the school for violating school policy or instructions.

*\* Refund is made to the payer only and by the same method of payment initially used, except for payments made by cash or by debit card, which will be refunded by cheque.*

By signing below, we have read and agree the LaSalle College Vancouver High School Refund Policy.

Signature of Student

\_\_\_\_\_ Date \_\_\_\_\_

Signature of Parent/Legal Guardian

\_\_\_\_\_ Date \_\_\_\_\_



## List of Courses

Planning 10  
Language Arts 10  
Language Arts 11  
Language Arts 12  
Mathematics 10  
Mathematics 11 or 12  
Fine Arts and/or Applied Skills 10, 11 or 12  
Social Studies 10  
Social Studies 11  
Science 10  
Science 11 or 12  
Physical Education 10  
Career Life Education  
Career Life Connections

### **ELECTIVE COURSES**

Pre-Calculus 11 or 12  
Calculus 12  
Biology 11 or 12  
Physics 11 or 12  
Chemistry 11 or 12  
Economics 12  
Physical Education 11 or 12  
Digital Media 10/11/12  
Psychology 12  
Visual Arts 10  
Art Foundations 11/12  
History 12

Geography 12  
Digital Photography 10/11/12  
Interior Design 11/12  
Studio Art 11/12 (Drawing and Painting)  
Drama 10  
Theatre Performance 11/12  
Foods 10  
Culinary 11/12  
Drawing\*  
Nutrition\*  
Colour Theory\*  
Fundamentals of Design \*  
Digital Imaging\*

\* Possible Dual Credit Courses  
† Tuition prices are subject to change.

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## STUDENT INFORMATION (Please attach a copy of the applicant's passport)

Legal First Name	Legal Last Name	Birth Date ___/___/____(dd/mm/yyyy)	
Current Address			
City	Province	Country	Postal Code
Permanent Address			
City	Province	Country	Postal Code
Student Email			
Home Phone		Cell Phone	
Citizenship			

## PARENT & GUARDIAN INFORMATION

<input type="checkbox"/> Mr. <input type="checkbox"/> Ms.	Legal First Name	Legal Last Name	
Current Address			
City	Province	Country	Postal Code
Cell	Email		
WeChat			

## AGENT INFORMATION

Agency Name		
WeChat	Main Contact Name	Email

## INSURANCE INFORMATION (Medical Insurance is required during your full study period)

Do you have valid medical insurance in Canada?			
<input type="checkbox"/> Yes	If yes, please provide proof of coverage with this application.		
<input type="checkbox"/> No	I would like to purchase medical insurance from	___/___/____ (dd/mm/yyyy) to ___/___/____ (dd/mm/yyyy)	Total: ___ days

## CANADIAN CUSTODIAN

Students under 19 years old who are not living with their parent/legal guardian in Canada are required to have a Canadian custodian in order to make necessary arrangements for the care and support of the student in place of the parents as appropriate.

<input type="checkbox"/> I will require a Canadian custodian and request the school to assist me.	
<input type="checkbox"/> I have my own Canadian custodian:	
Legal First Name	Legal Last Name
Cell	Email
Current Address	

## ADDITIONAL INFORMATION

Where did you hear about us?	<input type="checkbox"/> Web	<input type="checkbox"/> Agent	<input type="checkbox"/> Walk-In	<input type="checkbox"/> Other
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## ADDITIONAL INFORMATION

Do you have any medical conditions or allergies?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	If yes, please specify:
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## HEALTH INFORMATION

### Medical Insurance

International students are required by law to enroll in the British Columbia Medical Services Plan (MS). Students are responsible for applying directly to MSP. Students are required to have private medical insurance for the first three (3) months after arrival into Canada (if not a Canadian resident) and must provide proof of the private insurance.

**Please provide a copy of your insurance policy or BC Services Card.**

MSP Personal Health Number:

Expiration Date: \_\_\_/\_\_\_/\_\_\_\_(dd/mm/yyyy)

### Health Concerns

Do you have any health concerns that the school should be aware of? (eg. migraines, epilepsy, allergies, etc.)

## SCHOOL INFORMATION

Previous School Name:	
Enrolled from (mm/yyyy): _____ to _____	Last Grade Completed:
Location: <input type="checkbox"/> in British Columbia <input type="checkbox"/> Other	If in BC, please provide PEN:
Intake at LaSalle College Vancouver High School (yyyy): Oct _____ Jan _____ Apr _____ Jul _____	
Enrolled in High School Program: <b>Grade:</b> <input type="checkbox"/> 10 <input type="checkbox"/> 11 <input type="checkbox"/> 12	

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## AGREEMENT & RELEASE

### CODE OF CONDUCT

Students are expected to uphold certain behaviours and qualities that align with the values and mission of our school.

#### Our Relationship with Those in Authority

- We will be respectful in our speech and conduct.
- We will express any disagreement or issues in a polite and respectable manner.

#### Our Relationship with Others

- We will be respectful of others and their property.
- We will address each other in a respectable manner and not resort to name calling, swearing or dirty language.
- We will encourage the inclusion of everyone.

#### Our Relationship with School Property

- We will respect school property. This includes furniture, books, equipment and building.
- We will report any damage done and volunteer to pay for damages if we are responsible.
- We will uphold the cleanliness of this school and take responsibility to cleaning up after our own behaviours and actions.
- We are responsible for our own library books and textbooks.

Our school is committed to promoting a safe learning community which respects the rights of all members, values diversity, and is free from all forms of discrimination against race, colour, ancestry, place of origin, religion, marital status, family status, physical or mental disability, sex, sexual orientation, and age as mandated by the BC Human Rights Code.

All members of our school community are expected to behave in a responsible and respectful manner while at school, including breaks, lunches, study blocks, travel to and from school, and while attending school functions and field trips.

#### These expectations include but are not limited to:

- Respecting the educational rights of all members of the school community.
- Ensuring that the learning process is not interfered with.
- Respecting the personal property of all those in our school community, respecting our school building and its contents, as well as all property in our surrounding neighborhood.
- Respecting the right of every member of the school community to feel safe.
- Using appropriate language.
- Reporting any instance of bullying to a staff member or administrator.
- To attend school regularly.
- To respect the right of others to learn.
- To respect their peers and teachers regardless of ethnicity, religion or gender.
- To respect the property and equipment of the school and others.
- To conduct themselves in a courteous and appropriate manner in school and in public.
- To keep the school environment and the local community free from litter.
- To adhere to the school's uniform code.
- To read all school notices and bring them to their parents'/guardians' attention.
- Respecting that the school and all school related events are weapons, drugs, alcohol, vapour and tobacco free zones.

Any conduct contrary to the beliefs outlined in our opening statement of purpose is deemed to be unacceptable and contrary to our Code of Conduct. In order to maintain a safe environment, we take very seriously any acts of retaliation against a student who reports a breach of our code of conduct.

Consequences for students who conduct themselves contrary to the Code of Conduct will be appropriate to the context, severity and frequency of the behavior, as well as the maturity level of the student.

It is important that parents/guardians be informed when serious contraventions of the Code of Conduct occur. When appropriate, College personnel may also be informed, with the specific goal of resolving the situation in the best interests of both the individual student and the greater school community.

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## PRIVACY

We/I hereby consent to the collection and use of our and our child's personal information by LaSalle College Vancouver High School (that may include student identification information, birth certificate, legal guardianship, court orders if applicable, parents' work numbers and e-mail address) for the purposes of communicating with us/me and for providing and administering educational services. I also consent to the collection, use and disclosure of such personal information by and to agents, contractors and service providers of LaSalle College Vancouver High School. This information is required in order to register your child at this school and assist the school.

I/We allow LaSalle College Vancouver High School to photograph, copyright, publish, and/or use our/my child's likeness, in whole or in part, for reproduction in any print or online communications which may include school advertising, school produced materials and social media.

## APPEALS

Parents have a right of appeal to decisions of suspension or expulsion. The student will not attend school while waiting for the appeal to conclude. The Board of Directors has established a policy for appeals, and a form for making an appeal. The Board of Directors will hear the appeal, and the principal is not allowed to be one of the Board members that hears an appeal. While appealing a suspension or expulsion, the parents have the responsibility to ensure their child receives legally-required schooling through other means, and the School accepts no responsibility if this is not done. Formal appeals may be made with the Superintendent of Appeals at the Ministry of Education.

**We/I acknowledge and agree that foundational to a safe and caring learning community are the rights of all members to be safe, accepted and treated with dignity and respect and to learn without interference. We/I confirm that we have read the code of conduct and privacy policy and agree to be bound by, promote and to abide by its terms.**

Signature of Student \_\_\_\_\_ Date \_\_\_\_\_

Parents or Legal Guardian \_\_\_\_\_ Date \_\_\_\_\_

## WAIVERS & CONSENT

Please complete each section by having both parents/guardians and students provide their First and Last initial in the appropriate box. We cannot accept an X or a checkmark in lieu of initials.

### Waiver/Consents

We/I hereby give consent/permission for:

#### Field Trips

	Yes
Our/my child to participate in school sponsored field trips or programs held outside of school.	Please initial in each box.
Our/my child to be transported by bus to and from field trips and activities held outside of school.	
We understand that LaSalle College Vancouver High School is not responsible for any loss or injury suffered by the applicant during periods of independent travel from the school.	
We, the parent/legal guardian or custodian and the student, agree to assume responsibility for any accidental injury resulting from risks associated with school sports activities and field trips. All such activities are properly supervised and are conducted in a safe manner.	

#### Photographs/Technology

I/We understand not to publish, reproduce, print or have online communications of or about other people at the school without their permission.	
I/We understand that students may be subject to discipline or confiscation of personal property for misuse of technology if it negatively impacts on the school environment.	

#### Medical

We/I hereby authorize LaSalle College Vancouver High School to give and/or obtain emergency medical assistance for my child in the event that we/I cannot be reached, including that our/my child may be given emergency treatment by a staff member.	
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